

**Neglect Toolkit: Tool for the assessment of Neglect**

Adapted from The Graded Care profile designed by Dr Leon Polnay and Dr O P Srivastava, Bedfordshire and Luton Community NHS Trust

**INTRODUCTION**

The Graded Care Profile (GCP) scale was developed as a practical tool to give an objective measure of the care of children across all areas of need. The GCP scale was conceived to provide a profile of care on a direct categorical grade. It is important from the point of view of objectivity because the ill effect of bad care in one area may be offset by good care in another area.

In this scale there are five grades based on levels of commitment to care. Parallel with the level of commitment is the degree to which a child’s needs are met and which also can be observed. The basis of separation of different grades is outlined in table 1 below.

**Table 1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Grade 1** | **Grade 2** | **Grade 3** | **Grade 4** | **Grade 5** |
| 1 | All child’s needs met | Essential needs fully met | Some essential needs unmet | Most essential needs unmet | Essential needs entirely unmet/ hostile |
| 2 | Child first | Child first, most of the time. | Child/carer at par | Child second | Child not considered |
| 3 | Everything is working well | Adequate | Borderline | Poor | We are very worried |

1= level of care 2 = commitment to care 3 = quality of care

These grades are then applied to each of the four areas of need, based on Maslow’s hierarchy of needs – physical, safety, love and esteem.



The explanatory tables in the guidance give brief examples of care in all sub-areas/items for all the five grades. From these, scores for the areas are decided. The GCP uses a descriptive scale. The grades are qualitative and on the same bipolar continuum in all areas. Instead of giving a diagnosis of neglect it defines the care showing both strengths and weaknesses as the case may be. It provides a unique reference point. Changes after intervention can demonstrably be monitored in both positive and negative directions.

In practice the GCP can be used by professionals across the continuum of need in a variety of situations where care for children is of interest. In children’s social care it should be used in conjunction with conventional methods in assessment of neglect and monitoring; in other forms of abuse it can be used as an adjunct in risk and need assessment. In families below Assessment and Child Protection in Doncaster Children’s Services Trust, it will safeguard the child by flagging up the issues, if it is good it will relieve any anxiety that there might be.

Where risk is high and care profile is also poor it will strengthen the case and care will not be a forgotten issue, but if it is good it should not be used to downgrade the risk on its own merit as yet. In the context of children in need, it can help identify appropriate resources (depending on area of deficit) and target them.

**Instructions**

The Graded Care Profile (GCP) gives an objective measure of care of a child by a carer. It gives a qualitative grading for actual care delivered to a child taking account of commitment and effort shown by the carer. Personal attributes of the carer, social environment or attributes of the child are not accounted for unless actual care is observed to be affected by them. Thus, if a child is provided with good food, good clothes and a safe house the GCP will score better irrespective of the financial situation. The grades are on a 1 – 5 scale (see table 1). Grade one is the best (what is working well) and five the worst (what we are worried about) This grading is based on how carer(s) respond to the child’s needs. This is applied in four areas of need – physical, safety, love and esteem. Each area is made up of different sub-areas and some sub-areas are further broken down into different items of care. The score for each area is made up of scores obtained for its items. An explanatory table is prepared giving brief examples of levels of care for the five grades against each item or sub-area of care. Scores are obtained by matching information elicited in a given case with those in the explanatory table. This is taken advantage of in designing the follow-up and targeting intervention. Methods are described below in detail. It can be scored by the carers/s themselves if need be or practicable.

**How it is organised**

The explanatory table, is laid out in areas, sub areas and items There are four ‘areas’ – physical, safety, love and esteem which are labelled as – A, B, C and D respectively.

Each area has its own ‘subareas’, which are labelled numerically – 1, 2, 3, 4 and 5. Some of the ‘subareas’ are made up of different ‘items’ which are labelled as – a, b, c, d. Thus the unit for scoring is an ‘item’ (or a ‘sub-area’ where there are no items).

For some of the sub-areas or items there are age bands written in bold italics. Stimulation, a sub-area of the area ‘esteem’, is made up of ‘sub-items’ for age bands 0 – 2, 2 – 5 & above 5 years. Clearly, only one will apply in any case.

There is a scoring sheet, which accommodates the entire system down to the items. It gives an overview of all scores and should be completed as the scores are decided from the explanatory table.

At the top there is room to make note of personal details, date and to note who the main carer about whom the scoring is done. ‘Areas’ and ‘sub-areas’ are in a column vertically on the left hand side and scores (1 to 5) in a row of boxes horizontally against each sub-area. Next to this is a rectangular box for noting the overall score for the area, which is worked from the scores in sub-areas (described later). Next to the area score, there is another box to accommodate any comments relating to that area.

Workers who have used this say that although it looks complicated at first, it gets easier once familiar with the tool.

**How to use**

1. Discuss with the parent or carer your wish to complete a GCP with them. Go through the parents’ leaflet with them and leave them a copy. Once you are sure they have understood, ask them to sign the consent form on the summary sheet. Fill in the relevant details at the top of the record sheet. Keep the form for your records and note that consent has been given in your case recording system.
2. The Main Carer: is the main carer present when you do the graded care profile. It can be either or both parents, or another main carer. Note who is involved in the top right corner of the record sheet.
3. Methods: It is necessary to do a home visit to make observations. You need to be familiar with the area headings to be sure everything is covered during one or more visits. This document can be shared with the family during the visit, or you can fill it in afterwards. Carers using it themselves can simply go through the explanatory table.

4. Situations:

a) As far as possible, use the usual state of the home environment and don’t worry about any short term, smaller upsets e.g. no sleep the night before.

b) Don’t take into account any external factors on the environment (e.g. house refurbished by welfare agency) unless carers have positively contributed in some way by keeping it clean, adding their own bits in the interest of the child like a safe garden, outdoor or indoor play equipment or safety features etc.

c) Allowances should be made for background factors, e.g. bereavement, recent loss of job, illness in parents. It may be necessary to revisit and score at another time.

d) If the carer is trying to mislead deliberately by giving the wrong impression or information in order to make one believe otherwise- score as indicated in the explanatory table. (e.g. ‘misleading explanations’- for PHYSICAL Health/follow up would score 5 and ‘any warmth/guilt not genuine’ for LOVE Carer/reciprocation would score 5.

Any allowances or considerations made need to be documented within the “comments” box at the side of the score, to explain the rationale for the decision making.

When entering scores into the GCP; comments around decision making should always be given to ensure that there is always clarity regarding the reasons for scoring. For example, if someone else was to pick up the case, they should be able to understand the justification.

Also consider that there may be other professionals involved with the family who can share information to support the population of the graded care profile; for example core group members or other agencies involved with the family. As such, merit is given to the idea that this could be completed within a multi-agency meeting to ensure that information is shared around other people’s perspectives, information and scoring.

Once completed, share a copy with the parents with whom you have completed it and ask them to sign to say they have seen the completed profile. Send them a copy as soon as possible.

**Obtaining information on different items or sub-areas and some prompt questions:**

A) Physical

1. Nutritional:

(a) Quality (b) Quantity (c) Preparation and (d) Organisation

Take a history about the meals provided including nutritional contents (milk, fruits etc.), preparation, set meal times, routine and organisation. Also note carer’s knowledge about nutrition, note carer’s reaction to suggestions made regarding nutrition (whether keen and accepting or dismissive). Observe for evidence of provision, kitchen appliances and utensils, dining furniture and its use without being intrusive. It is important not to lead as far as possible but to observe the responses carefully for honesty. Observation at a meal time in the natural setting (without special preparation) is particularly useful. Score on amount offered and the carer’s intention to feed younger children rather than actual amount consumed as some children may have eating/feeding problems.

***Prompt questions:***

* Is an adequate and nutritious diet provided for the child?
* Are there any feeding / eating difficulties or issues? If so, how does the parent deal with them?
* What are the parents’ views on healthy foods and weaning (taking into account their budget)?
* Do parents withdraw food as a punishment?
* What are the family mealtime routines?
* Do the family have adequate kitchen facilities?

2. Housing

(a) Maintenance (b) Décor (c) Facilities

Observe. If lacking, ask to see if effort has been made to improve, ask yourself if carer is capable of doing them him/herself. It is not counted if repair or decoration is done by welfare agencies or landlord.

***Prompt questions:***

* Are housing conditions satisfactory? Are parents happy with conditions, location and state of repair?
* Are the family homeless? Or going to be made homeless?
* Is the heating adequate and affordable?
* Is the state of the house affecting anyone’s health?

3. Clothing

(a) Insulation (b) Fitting (c) Look

Observe. See if effort has been made towards repairing, cleaning and ironing. Refer to the age band in the explanatory table.

***Prompt questions:***

* Do the children have appropriate winter and summer clothing?
1. Hygiene

Child’s appearance (hair, skin, behind ears and face, nails, rashes due to long term neglect of cleanliness, teeth). Ask about daily routines. Refer to age band in explanatory table.

***Prompt questions:***

* What are the parents’ views on standards of hygiene?
* What is important to the parent / carer in terms of standards; is there evidence of obsessive cleanliness? Are the children allowed to get dirty or untidy? Is there evidence of an uncared for and dirty environment?
* Are the children regularly changed, bathed, have hair washed, teeth cleaned? Does the parent have a perception of the need for this?
* Are head lice a constant problem and what is done about it?
* Was, or is, potty training a problem? If so, how is it manifested?
* Are parents gentle and sensitive towards infants and young children when engaged in intimate care tasks?
1. Health
2. Opinion sought (b) Follow-up (c) Health checks and immunisation (d) Disability/Chronic illness

Ask who is consulted on matters of health, and who decides when health care is needed. Check about immunisation uptake, reasons for nonattendance if any, see if reasons are valid. Check with relevant professionals. Distinguish genuine difference of opinion between carer and professional from non-genuine misleading reasons. Beware of being over sympathetic with carer if the child has a disability or chronic illness. Remain objective.

***Prompt questions:***

* Explore age appropriate issues in relation to children’s:

Weight/height/hearing/vision/speech, language and communication

Sleep patterns/feeding/toilet training

* Have children been immunised/is the parent’s intention to have the child immunised?
* Are there any on-going specific health problems/disability/disorders/periodic bouts of illness/accidental injuries and what are parent’s attitudes to this?
* Is appropriate health care sought and appointments kept?
* Is dental care/weaning understood and seen as important? What steps are taken to ensure good oral health?
* Has the child ever had any health problems which could be associated with a lack of care? (e.g. Prolonged or severe nappy rash, severe cradle cap?)
* What are parent’s attitudes to health issues; do they seek appropriate health care for themselves?
* Do the parents talk about their children as being frequently ill?
* Is there any known alcohol, drug or substance abuse?
* If parents smoke, do they smoke in front of the children/in the home/did the mother smoke through pregnancy, do they have a desire to stop smoking?

B) Safety

1. In Presence

(a) Awareness (b) Practice (c) Traffic (d) Safety features

This means how safely the home environment is organised. It includes safety features and carer’s behaviour regarding safety (e.g. lit cigarettes, drugs or medication left lying in the vicinity of child) in every day activity. Awareness may be assumed from the presence and appropriate use of 9 safety fixtures and equipment in and around the house or in the car (child safety seat etc.) by observing carers handling of young babies and supervision of toddlers. Also observe how carer instinctively reacts to the child being exposed to danger. If observation not possible, then ask about the awareness. Observe or ask about child being allowed to cross the road, play outdoors etc. along the lines in this manual. If possible check answers out with other sources. Refer to the age band where indicated.

2. In Absence: This covers child care arrangements where the carer is away, taking account of reasons and period of absence and age of the minder. This itself could be a matter for concern in some cases. Check answers out with other sources.

***Prompt questions:***

* How to parents response to children’s fears? (Imagined or real)?
* Are safety precautions seen as important, and are they adequate?
* Are children supervised age appropriately; what are parent’s views on appropriate play? (e.g. playing outside, not left alone in the house)
* Are children given information on ‘stranger danger’, road safety etc?
* Are baby sitters chosen carefully and in what ways are children protected from abuse?
* Are there any elements of over-protection, can children get messy and dirty/explore their environment/will the parents not leave them at all?
* Is the child protected from witnessing odd or frightening behaviour?
* Do injuries have an understandable and accidental cause (if frequent but accidental, could poor supervision be a factor?)

C) Love

1. Carer (a) Sensitivity (b) Timing of response (c) Reciprocation (quality of response)

This mainly relates to the carer’s relationship with the child. Sensitivity means where carer shows awareness of any signal from the child. Carer may become aware yet respond a little later in certain circumstances. Note the timing of the carer’s response in the form of appropriate action in relation to the signal from the child. Reciprocation means the emotional quality of the response.

2. Mutual engagement (a) Beginning interactions (b) Quality

Observing what goes on between the carer and child during feeding, playing and other activities gives you a sense of whether both are actively engaged. Observe what happens when the carer and the child talk, touch, seek each other out for comfort and play, babies reaching out to touch while feeding or stop feeding to look and smile at the carer. Skip this part if child is known to have behavioural problems as it may become unreliable. Contact between carer and child that is unplanned is the best opportunity to observe these items. See if carer spontaneously talks to the child or responds when the child talks or makes noises. Note who gets pleasure from this, the carer and the child, either or neither. Note if it is play or functional (e.g. feeding etc.).

***Prompt questions:***

* What does this mean to the parents and have they experienced it?
* How is it shown; is there evidence of warmth, physical contact, hugs and cuddles etc?
* Can the parents express feelings of love towards the children; this is evidenced in facial expressions and anecdotes?
* Do the parents show amusement and delight in the children’s antics?
* What makes the parent happy, sad and angry about the child? What makes the children feel these things in relation to the parents?
* Are there differences in feelings for each child? (favourites, scapegoats)
* Are affectionate family relationships encouraged and valued?
* What are the parents’ views on the value of showing their children affection?
* Are the parents clear about sexual boundaries?
* Is there evidence of intimate links, can the parents read the child’s non-verbal cues accurately?
* Is the child encouraged to talk about fears and worries and are these respected?
* How does the child and parent deal with separated (starting nursery/school, staying with the baby sitter etc)?

D) Esteem

1. Stimulation: Observe or enquire how the child is encouraged to learn.

Talking and making noises, interactive play, nursery rhymes or joint story reading, learning social rules, providing fun play equipment are such examples with infants (0 – 2 years). If lacking, try to note if it was due to carer being occupied by other essential chores. Follow the explanatory table for appropriate age band. The four elements (i, ii, iii and iv) in age band 2-5 years and 5- years provide a comprehensive picture. Score in one of the items is enough. If more items are scored, score for which 10 1 a b c d 2 2 3 2 ever column describes the case best. In the event of a tie choose the higher score (also described in the explanatory table).

***Prompt questions:***

* Is play seen as important; do parents join in, encourage and resource?
* Are verbal interactions appropriate; can parents/carers read and write? If so does the child have stories read to them?
* Is there evidence that parents gain enjoyment from the child’s company?
* Do the family have shared jokes; is humour important?
* What, from the parents point of view, makes the children laugh?
* Does play involve inappropriate use of power, high levels of rough and tumble to the point of discomfort for the child or tickling to the point of discomfort?
* Does the parent find it difficult to play?
* Do the children play outside? If so, how is this supervised?
* Are friendships encouraged?
1. Approval: Find out how child’s achievement is rewarded or neglected. It can be assessed by asking how the child is doing or simply by praising the child and noting the carer’s response (agrees with delight or child’s successes rejected or put down)

***Prompt questions:***

* Are the children loved unconditionally by the parents/carers? With no strings attached?
* Do the parents tell the child that he/she is clever, good etc?
* Do the parents identify the child positively with other family members and look for positive family traits and resemblance, or are they seen as having negative traits etc?
* Are the children spoken of warmly; is there good eye contact, smiles and touches?
* Are greetings and goodbyes meaningful?
* Does the parent give positive feedback to the child?
* Is there evidence of instinctive response, how does the parent acknowledge when required?
1. Disapproval:

If opportunity presents, observe how the child is told off, otherwise enquire carefully (Does the child throw tantrums? How do you deal with it if it happens when you are tired yourself?) Beware of any difference between what is said and what is done. Any observation is better in such situations than the carer’s description e.g. child being ridiculed or shouted at. Try and ask more if carer is consistent.

1. Acceptance:

Observe or ask how carer generally feels after she/he has told the child off, or when the child has been told off by others (e.g. teacher), when child is not doing well, or feeling sad for various reasons. See if the child is rejected (put down) or accepted at these times with warm and supportive behaviour.

**Scoring on the explanatory table**

Make sure your information is factual as far as possible. Go through explanatory table – (Sub-Areas and Items). Find the description which matches best, read one grade on either side to make sure, then place a tick on that description (photocopy the score sheet to use each time). The number at the top of the column will be the score for that item or sub-area. Where more than one item represents a sub-area, use the method described below to obtain the score for the sub-area.

**Obtaining a score for a sub-area from its items’ scores.**

Transfer the scores from the explanatory table to the scoring sheet for the items (and sub areas without items i.e. hygiene). Read the score for all the items of a particular sub-area: if there is a clearly repeated number but none of the ticks are beyond 3, score that number for that particular sub-area. To record it on the scoring sheet enter the number in the box for that sub-area. Example: the scores for the items average 2 so the sub area score is

**Transferring the scores to the summary sheet’:**

Transfer all scores held in double boxes from the scoring sheet to the summary sheet. This will be the sub area and area scores.

**Comments:**

This column in the summary sheet can be used for flagging up issues, which are not detected by the profile but may be relevant in a particular case. For example, a child whose behaviour is difficult or a parent who is over protectiveness gives rise to concern. Comments noted may then lead to additional support.

**Targeting:**

If a particular sub-area scores highly, it can be noted in the table at the bottom of the summary sheet. A better score can be aimed at after a period of work. Aiming for one grade better will place less demand on the carer than by aiming for the ideal in one leap.

**Plan:**

Once all of the scores have been established, the Signs of Safety plan can be populated. As a suggestion, it could be based upon the scores identified within the table; considering that factors that gain a 1 or 2 are what is working well and factors that gain a 4 or 5 are what we are worried about (at the discretion of the Social Worker for factors that gained 3 and where these sit). The actions regarding what needs to happen need to be SMART and including clear expectations around scores that will be achieved when the graded care profile is undertaken again. Additionally, there is an expectation that within actions you state when the graded care profile will next be completed to ensure that families are clear on the expectations around change and measuring change. The scaling question should be completed at the end of the graded care profile, to identify the overall, holistic scoring of concern regarding the situation for the children and the family. Any differences in opinion need to be noted within this section; including what would move people up the scale and what would move people down the scale.

The GCP is a tool used to **supplement** already existing tools and assessments and is not a standalone document. For example, if the information gathered is suggesting that a referral to Social Care should be made, this should be completed as standard and the GCP used to add further information and professional judgement to the referral. **The GCP is not a referral form and is not an immediate way in which to put a referral into Social Care.**

Professional discretion should be used throughout the completion of the tool; explained and documented within the “comments” section of the scoring form. Any disagreements in scoring (when undertaken in a group setting) should be noted and should be acknowledged. The highest suggested score in these instances should always be the chosen score.

When undertaking the GCP with numerous children in a household, sometimes it may be required to undertake a separate tool per child (for individual scores) where issues for the children vary dependant on the child and the way in which the carer meets their needs.

The tool itself is not to be left with parents; it is a professional guide to the assessment of a situation. However, parents should be left with a score sheet and the “letter to parents” page of this hand-out for their information.

**Information sheet for parents:**

**How does the Graded Care Profile work?**

It separates out different areas of parenting and the different activities parents do with their children. By breaking down the role of parenting in this way it gives an objective picture of what is happening in a family. It also recognises that people can do very well in some areas and just need help with specific things.

**How is a Graded Care Profile completed?**

It will be completed by talking to you and by looking at what you do with your child from day to day. It may take one or more visits to your home to see you and your child together. Both you and the person completing the profile have to be open and honest during your meetings in order to complete the profile accurately.

**Why is it necessary?**

A professional who knows you and your family has identified some concerns about how your child is cared for or managed. They will explain exactly what those concerns are.

**How will the information be used?**

Once the profile has been completed professionals or organisations that can give you support will be identified. This will be discussed with you and you will be asked for your consent to share the information with these people. The only time information would be shared without your consent is if your child were at risk of harm or had been harmed and were in need of protection. You will be given a copy of the profile once it has been completed and you will be asked to sign it to say that you have seen it. The person completing the profile will record any comments you wish to make.

By being involved in completing a Graded Care Profile you are doing something positive to help your child receive the care they deserve to keep them healthy and happy.

The person completing the profile with you is:

…………………………………………………………………………

You can contact them on: 01302 …………………………

 **Graded Care Profile Summary Sheet**

Name (Child)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Main Carer/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carer/s signature/s of consent to complete a GCP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Scorer’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Scorer’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Area | **Sub-Area** | **Scores** | **Area Score** | **Comments** |
| **A** **Physical** | 1. Nutrition | **1** | **2** | **3** | **4** | **5** |  |  |
| 2. Housing | **1** | **2** | **3** | **4** | **5** |  |
| 3. Clothing | **1** | **2** | **3** | **4** | **5** |  |
| 4. Hygiene | **1** | **2** | **3** | **4** | **5** |  |
| 5. Health | **1** | **2** | **3** | **4** | **5** |  |
| **B****Safety** | 1. In carer’s presence | **1** | **2** | **3** | **4** | **5** |  |  |
| 2. In carer’s absence | **1** | **2** | **3** | **4** | **5** |  |
| **C****Love** | 1. Carer | **1** | **2** | **3** | **4** | **5** |  |  |
| 2. Mutual engagement | **1** | **2** | **3** | **4** | **5** |  |
| **D****Esteem** | 1. Stimulation | **1** | **2** | **3** | **4** | **5** |  |  |
| 2. Approval | **1** | **2** | **3** | **4** | **5** |  |
| 3. Disapproval | **1** | **2** | **3** | **4** | **5** |  |
| 4. Acceptance | **1** | **2** | **3** | **4** | **5** |  |

**Targeting Particular Item of Care:**

Any item with disproportionately high score can be identified by reference to the explanatory table by writing the area, sub area and item i.e. physical / nutrition/quality in the table below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Targeted items(area/sub area/ item) | Current score | Period for change | Targetscore | Actual score after 1st review |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

I have seen the completed GCP scores for my child.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / carer comments:

|  |  |  |
| --- | --- | --- |
| What are we worried about?* Harm
* Complicating factors
* Danger statements
 | What’s working well?* Existing strengths
* Existing safety
 | What needs to happen?* Next Steps
* Safety Goals
 |
|  |  | We are going to re-do the GCP on: |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

0---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------10

On a scale of 0 to 10 where 10 means everyone knows that the child(ren)’s essential needs are being met fully and 0 means the child(ren)’s needs are entirely unmet, where do we rate this situation?

**A -** **AREA OF PHYSICAL CARE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **1. Nutrition** |  |
| a. **Quality**fruit & veg | Aware and thinks ahead; provides excellent quality food and drink. | Aware and manages to provide reasonable quality food and drink. | Provision of reasonable quality food inconsistent through lack of awareness or effort. | Provision of poor quality food through lack of effort; only occasionally of reasonable quality if pressurised. | Quality not a consideration at all or lies about quality. |
| b. **Quantity**plate | Ample | Adequate | Adequate to Variable | Variable to Low | Mostly low or starved |
| c. **Preparation**cooking | Freshly cooked/ prepared for the child. | Well prepared for the family. Always thinking of the child’s needs. | Preparation infrequent and mainly for the adults, child sometimes thought about. | More often no preparation. If there is, child’s need or taste not thought about.  | Hardly ever any preparation. Child lives on snacks, cereals or takeaways.  |
| d. **Organisation**meal time | Meals carefully organised – child’s seating, timing & manners. | Well organised- child often seated, regular timing. | Poorly organised - irregular timing, child not encouraged to sit down to eat. | Ill organised- no clear mealtime.  | Chaotic – eat when and what one can. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **2. Housing**  |  |
| a. **Maintenance** repair | Additional features benefiting child- safe, warm and clean  | No additional features but well maintained. | State of repair adequate. | In disrepair- but could be repaired easily | Dangerous disrepair- but could be repaired easily (exposed nails, live wires). |
| b. **Décor**decorating | Excellent, child’s taste specially considered. | Good, child’s taste considered (practical constraints prevent a score of 1). | In need of decoration but reasonably clean. | Dirty, cluttered and unhygienic | Long term engrained dirt. (Bad odour/ no clear spaces). |
| c. **Facilities** bathroom | Essential and additional fixtures and fittings- good heating, shower or bath, play and learning facilities. | All essential fixtures and fittings; effort to consider the child. If lacking, due to practical constraints (child comes first). | Essential to bare - child’s needs overlooked. | Adults needs for safety, warmth and entertainment come first.  | Child dangerously exposed or not provided for.  |
| NOTE: Discount any direct external influences like repair done by other agency but count if the carer has spent a loan or a grant on the house or had made any other personal effort towards house improvement. |

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|  **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **3. Clothing** |  |
| a. **Insulation**insulation | Well protected and dressed appropriately for weather. | Well protected, adequate for the weather. | Adequate to variable weather protection. | Inadequate weather protection. | Dangerously exposed. |
| b. **Fitting**tailor | Appropriate fitting and design.  | Adequate fitting even if handed down. | Clothes a little too large or too small. | Clothes clearly too large or too small. | Grossly improper fitting. |
| c. **Look**- ***age 0-5***babygro | Good condition and clean. | Effort to restore any wear and clean. | Repair lacking, usually not quite clean. | Worn, somewhat dirty and crumpled.  | Dirty, badly worn and crumpled, odour. |
| c. **Look**- ***age 5+***washing | As above | As above, odour if bed wetter, not otherwise.  | Worse than above, unless child does own washing.  | Same as above unless child does own washing.  | Child unable to help him/herself therefore same as above |

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| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **4. Hygiene** |  |
| Age 0 to 4baby bath | Cleaned, bathed and teeth brushed more than once a day | Regular bathing and teeth brushed daily. | No routine. Sometimes bathed and teeth brushed. | Occasionally bathed, poor dental hygiene and occasional odour | Seldom bathed or clean. Bad dental hygiene and strong odour. |
| Age 5 to 7bathroom sink | Some independence at above tasks but always helped and supervised. | Reminded and products provided for regularly. Watched and helped if needed. | Irregularly reminded and products provided. Sometimes watched.  | Reminded only now and then, minimum supervision. | No supervision or encouragement. No products provided. |
| Age 7+shower | Reminded, followed, helped regularly. | Reminded regularly and encouraged if lapses. | Irregularly reminded, Products not provided consistently. | Left to their own initiatives. Provision minimum and inconsistent. | No encouragement. No products provided. |

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| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **5. Health** | Compliance = accepting professional advice at any venue and carrying out advice given.  |
| a. **Opinion sought**dr | Not only on illnesses but also other genuine health matters thought about in advance and with sincerity. | From professionals /experienced adults on matters of genuine and immediate concern about child health. | On illness of any severity. Or frequent unnecessary consultation and/ or medication. | Only when illness becomes moderately severe (delayed consultation). | When illness becomes critical (emergencies). |
| b. **Follow up**calendar | All appointments kept. Rearranges if problems. | Fails one in two appointments due usefulness or due to pressing practical constraints. | Fails one in two appointments even if it of clear benefit for reasons of personal inconvenience | Attends third time after reminder. Doubts its usefulness even if it is of clear benefit to the child  | Fails to keep appointments despite reminders. Misleading/ inconsistent explanations for not attending. |
| c. **Health checks and immunisation**immunisation | Visits in addition to the scheduled health checks, up to date with immunisation unless genuine reservations. | Up to date with scheduled health checks and immunisation unless exceptional or practical problems. Plans in place to address this. | Omission for reasons of personal inconvenience, takes up if persuaded. | Omissions because of carelessness, accepts if accessed at home. | Clear disregard of child’s welfare. Blocks home visits. |
| **Disability/chronic illness**(3 months after diagnosis)   | Compliance excellent, any lack of compliance is due to pressing practical reason. Compassion for child’s needs. | Any lack of compliance is due to difference of opinion, or pressing practical reason. Compassion for child’s needs. | Compliance is lacking from time to time for no pressing reason (excuses). Shows some compassion for child’s needs. | Compliance frequently lacking for trivial reasons, very little affection, if at all. shows little compassion for child’s needs. | Serious non-compliance, medication not given. Can lie, inexplicable deterioration. Showsno compassion for child’s needs. |

**B** **AREA OF CARE OF SAFETY**

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| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **1. In Presence** |  |
| **a. Awareness** alarm | Excellent awareness of safety issues however remote the risk. | Excellent awareness of safety issues. | Poor awareness and perception except for immediate danger. | Inadequate response to safety risks. | Oblivious to safety risks. |
| Please refer to the item ‘d (Safety Features)’ and the note below it. |
| **b. Practice** |  |  |  |  |  |
| **Pre-mobility age**baby | Very careful with handling and laying down. Seldom unattended | Careful whilst handling and laying down. Frequent checks if unattended | Handling careless. Frequently unattended. | Handling unsafe. Unattended even during care chores (bottle left in mouth) | Dangerous handling, left dangerously unattended during care chores like bath |
| **Acquisition of mobility**crawling | Constant attention to safety and effective measures against any perceived dangers when mobile. | Effective measures against any danger about to happen. | Inconsistent measures taken against danger. | Ineffective measures if at all. Improvement from mishaps soon lapses. | Inadvertently exposes to dangers (dangerously hot iron near by). |
| **Infant school**infant school | Close supervision indoors and outdoors.  | Adequate supervision indoors and outdoors. | Little supervision indoors or outdoors. Acts if in noticeable danger. | No supervision, intervenes after mishaps which soon lapses again. | Minor mishaps ignored or the child is blamed; intervenes casually after major mishaps |
| **Junior & senior school**senior schoolWMF | Allows out in known safe surroundings within appointed time. Checks if goes beyond set boundaries. | Knows where child is, appropriate boundaries. Reasonable time limit. Checks if worried. | Not always aware of whereabouts outdoors believing it is safe as long as they return in time. | Not bothered about daytime outings, concerned about late nights in case of child younger than 13. | No boundaries despite knowledge of dangers outdoors. Staying away until late evening/nights. |

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| Sub-areas | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **c. Traffic** |
| Age 0-4pushchair | Well secured in the pram, harnesses, or when walking, hand clutched. Walks at child’s pace. | 3-4 year old allowed to walk but close by, always in vision, hand clutched if necessary i.e. crowd. | Infants not secured in pram. 3-4 year old expected to catch up with adult when walking, glances back now and then if left behind. | Babies not secured, 3-4 year olds left far behind when walking or dragged with irritation. | Babies unsecured, careless with pram, 3-4 year old left to wander, lack of supervision. |
| ***5 and above***road crossing | 5-10 year old escorted by adult crossing a busy road, walking close together. | 5-8 year old allowed to cross road with a 13+ child: 8-9 allowed to cross alone if they reliably can. | 5-7 year olds allowed to cross with an older child, (but below 13) and simply watched: 8-9 crosses alone. | 5-7 year old allowed to cross a busy road alone. | A child left to cross a busy road alone without any concern or thought. |
| **d. Safety Features** **smoke alarm** | Excellent safety features- gate, guards, drug lockers, electrical safety devices, intercom to listen to the baby, safety with garden pond and pool etc. | Good safety features- secure doors, windows and any heavy furniture item. Safe gas and electrical appliances, drugs and toxic chemicals out of reach, smoke alarm. Improvisation and DIY if cannot afford.  | Lacking in essential safety features, very little improvisation or DIY (done too causally to be effective).  | No safety features. Some possible hazards due to disrepair (tripping hazard due to uneven floor, unsteady heavy fixtures, unsafe appliances).  | Definite hazards exposed electric wires and sockets, unsafe windows (broken glass), dangerous chemicals carelessly lying around. |
| Note: this item, along with other safety provisions which are not a fixture like a bicycle helmet/safety car seat etc, can be used to score for item ‘a’ (awareness of safety) |

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| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
|  **2. Safety In Absence** babysitter | Child is left in care of a vetted adult. Never in sole care of an under 16. | Out of necessity a child aged 1-12 is left with a young person over 13 who is familiar and has no significant problem, for no longer than necessary. Above arrangement applies to a baby only in an urgent situation. | For recreational reason leaves a 0-9 year old with a child aged 10-13 or a person known to be unsuitable. | For recreational reason a 0-7 year old is left with an 8-10 year old or an unsuitable person. | For recreational reason a 0-7 year old is left alone or in the company of a relatively older but less than 8 year old child or an unsuitable person. |

**C** - **CARE OF LOVE**

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| Sub-areas | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **1. Carer** |  |
| a. Sensitivity sensitivty | Looks for or picks up very subtle signals- verbal or nonverbal expression or mood. | Understands clear signals – distinct verbal or clear nonverbal expression. | Not sensitive enough – messages and signals have to be intense to make an impact e.g. crying. | Quite insensitive – needs repeated or prolonged intense signals. | Insensitive to even sustained intense signals or dislikes child. |
| b. Timing of response response | Responds at time of signals or even before in anticipation | Responds mostly at time of signals except when occupied by essential chores. | Does not respond at time of signals if during own leisure activity. Responds at time of signals if fully unoccupied or child in distress.  | Even when child in distress responses delayed. | No responses unless a clear mishap for fear of being accused.  |
| c. Reciprocation (quality) reciprocation | Responses fit with the signal from the child, both emotionally (warmth) and materially (food, nappy change). Can get over stressed by distress signals from child. Warm.  | Material responses (treats etc.) lacking, but emotional responses warm and reassuring.  | Emotions warm towards child if in good mood (not burdened by strictly personal problem), otherwise flat. | Emotional response brisk and flat. Annoyance if child in moderate distress but attentive if in severe distress.  | Disliking and blaming even if child in distress, acts after a serious mishap mainly to avoid being accused, any warmth/guilt not genuine |

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| Sub-areas | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **2. Mutual Engagement**  | CAUTION: If child has temperamental/behavioural problems, scoring in this sub-area (mainly quality item) can be affected unjustifiably. Scoring should be done on the basis of score in area of ‘carer’ (C/1) alone and problem noted as comments |
| a. Beginning interactions interactions | Carer starts interactions with child. Child starts interactions with carer. Carer does this more often. | Carer starts interactions with child. Child starts interactions with carer. Equal frequency. Positive attempt by carer even if child is defiant.  | Child mainly starts interactions. Sometimes the carer. Carer negative if child’s behaviour is defiant.  | Child mainly starts interactions. Not very often the carer.  | Child does not attempt to start interaction with carer. Carer does not start interactions with child. Child appears resigned or apprehensive. |
| b. Quality happy family | Frequent pleasure of engagement, both enjoy it. | Quite often and both enjoy equally.  | Less often engaged for pleasure, child enjoys more. Carer passively joins in getting some enjoyment at times. | Engagement mainly for a practical purpose. Indifferent when child attempts to engage for pleasure. Child can get some pleasure (attempts to sit on knees, tries to show a toy).  | Dislikes it when child tries to enjoy interactions, if any. Child resigned or plays on own. Carer’s engagement for practical reasons only (dressing, feeding).  |

**D -** **CARE OF ESTEEM**

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| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **1. Stimulation** |  |  |  |  |  |
| ***Age 0-2 years*****baby toys** | Plenty of appropriate stimulation (talking, touching, looking). Plenty of equipment | Enough and appropriate intuitive stimulation. Appropriate toys, gadgets, outings and celebrations | Inadequate and inappropriate- baby left alone while carer pursues own amusements; sometimes interacts with baby. | Little stimulation. Baby left alone while adult gets on with pursuing own amusements unless strongly sought out by the baby. | Absent- even mobility restricted (confined in chair /pram) for carer’s convenience. Inappropriate response if baby demands attention. |
| ***Age 2-5 years*****reading** | i Interactive stimulation (talking to, playing with, reading stories and topics) plenty and good quality. ii Toys and gadgets (items of uniform, sports equipment, books etc.) – Plenty and good qualityiii Outings (taking the child out for recreational purposes) – frequent visits to child centred places locally and away. iv Celebrations– both seasonal and personal, child made to feel special | i Sufficient and of satisfactory quality. ii Provides all that is necessary and tries for more.iii Enough visits to child centred places locally (e.g. parks) and occasionally away (e.g. zoos). iv Equally keen and eager. | i. Variable – adequate if usually doing own thing.ii. Essentials only. No effort to make do if unaffordable.iii. Child accompanies carer wherever carer decides, usually child friendly places.iv. Mainly seasonal (Christmas) low key personal (birthday) | i. Scarce – even if doing nothing else.ii. Lacking on essentials.iii. Child simply accompanies carer.iv. Only seasonal – low key to keep up with the rest | i Nil. ii Nil, unless provided by other sources- gifts or grants.iii No outings for the child, may play in the street. iv Even seasonal festivities absent or dampened.  |

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| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **1. Stimulation cont.** |  |
| ***Age 5+ years*****playing** | i Education– active interest in schooling and support at home. ii Sports and leisure well organised outside school hours e.g. swimming, clubs etc. iii Friendships encouraged and checked out iv Provision– plentiful | i Active interest in schooling, support at home when can. ii All affordable support. iii Carer offers some help. iv Adequate | i. Maintains schooling but little support at home.ii. little effort in finding out but takes up opportunities at doorstep.iii. Accepts iv. Poorly provided | i Little effort to maintain schooling or mainly for other reasons like free meals etc. ii Child makes all the effort, carer not interested. iii Child finds own friends, no help from carer unless reported to be bullied. iv Under provided. | i Not interested or can even be discouraging. ii Not bothered even if child is doing unsafe/ unhealthy activity. iii Not bothered. iv No provision. |
| NOTE: Whichever describes the case best should be ticked as the score; in the event of a tie choose the higher score. |
| **2. Approval****family picture** | Talks about the child with delight/ praise without being asked; material and generous emotional reward for any achievement.  | Talks fondly about the child when asked, generous praise and emotional reward, less of material reward. | Agrees with other’s praise of the child, low-key praise and damp emotional reward. | Indifferent if child praised by others, indifferent to child’s achievement, which is quietly acknowledged. | If the child is praised by someone else, successes rejected. Achievements not acknowledged lack of reprimand or ridicule is the only reward if at all. |

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| **Sub-areas** | **1****Child priority** | **2****Child first** | **3****Child & carer equal** | **4****Child second** | **5****Child not considered** |
| **3. Disapproval** **dunce** | Mild verbal and consistent disapproval if any limit is crossed. | Consistent terse verbal, mild physical, mild sanctions if any set limits are crossed.  | Inconsistent boundaries or methods terse/shouts or ignores for own convenience, mild physical and moderate other sanctions.  | Inconsistent, shouts/ harsh verbal, moderate physical, or severe other sanctions.  | Terrorised. Ridicule, severe physical or cruel other sanctions. |
| **4. Acceptance****acceptance** | Unconditional acceptance. Always warm and supportive even if child is failing. | Unconditional acceptance, even if temporarily upset by child’s behavioural demand but always warm and supportive.  | Annoyance at child’s failure, behavioural demands less well tolerated.  | Unsupportive and/or rejecting if child is failing or if behavioural demands are high. Accepts if child is not failing. | Indifferent if child is achieving but rejects if makes mistakes or fails. Exaggerates child’s mistakes |
| NOTE: If the style of parenting (over protective, permissive to foster independence, authoritarian) or type of values instilled is of concern, please make a note in the corresponding comment box on the record sheet. |